

# BASHH Annual Conference 2025

9th - 11th June | Edinburgh International Conference Centre



## Submission Guidelines

Submission Deadline: 21<sup>st</sup> March 2025

The BASHH Annual Conference 2025 will take place from Monday 9<sup>th</sup> – Wednesday 11<sup>th</sup> June 2025 at the Edinburgh International Conference Centre.

We are calling for abstracts within the following categories:

- Contraception and reproductive health
- Emerging Infections, COVID and Monkeypox
- HIV testing, new diagnoses and management
- PEPSE and PrEP
- Prevention, health promotion and outreach are
- Rare case presentations
- Sexually Transmitted Infections
- Sustainability

Awards are available for the Best Poster, Oral, Nurse/HA, Undergraduate, Most Publishable Submission, and the Cathy Harman Award.

Abstracts presented and published elsewhere will not be accepted.

All abstracts submitted will be considered for either an oral presentation, a moderated presented poster or a standard poster. Abstracts will be judged on specific criteria (listed below) and by an independent panel.

All successful submitters will be required to register for the BASHH 2025 Annual Conference to present their research.

## Timeline:

**Abstracts Open:** 20<sup>th</sup> January 2025

**Abstract Submission Deadline:** 21<sup>st</sup> March 2025

**Abstract Submission Review Meeting:** 7<sup>th</sup> April 2025

**Authors to be advised of the outcome:** 10<sup>th</sup> April 2025

**Earlybird registration deadline:** 2<sup>nd</sup> May 2025

## Marking Criteria:

Abstracts will be marked out of a total of 10, with consideration given to:

- Quality and clarity of the abstract
- Contribution to practice and knowledge
- Overall quality and originality of work

Abstracts will be marked down if poorly written or constructed, include few patient numbers, low impact, relevance or interest to other units. Case studies or abstracts with no intervention or results are usually marked lower.

BASHH endorses the People First Charter (PFC) and requests all people submitting abstracts to ensure they follow PFC terminology guidance (<https://peoplefirstcharter.org/>). If the language used in your abstract does not meet these criteria you will be asked to amend it or, if excessive discriminatory language is used, your abstract may be rejected.

If you are an Undergraduate, Health Advisor or Nurse, please ensure you tick the relevant box under the 'Additional Information' section. These emails will be marked separately, but against the same marking criteria.

**Submissions close 21<sup>st</sup> March 2025**  
**To submit your abstract please click here**

## Submission Guidance

### Submitting an Abstract

- All abstract submissions must be submitted using the online submission form.
- You may be required to create a new account – once you have an account, you can sign back in to the online portal at any time.
- You will need to complete your contact information in order to submit an abstract – click the submitters contact information tab and follow the instructions.
- A submit your abstract tab will now appear, click here and follow the instructions to complete your submission. You can click ‘Save as Draft’ at anytime and return to the form later.

### Abstract Title

- The title should be a maximum of 50 words.
- Only the first letter of the title of appropriate terms such as abbreviations or proper nouns should be upper case.
- Please do not include author details or information that identifies your unit or hospital in the abstract title.

### Abstract Category

- Select one of the categories which best suits your abstract submission.

### Author Affiliations and Institution

- Please enter all authors, their affiliations and institutions.

### Abstract Body

- You are allowed a maximum of 304 words in the abstract body. Please use the following titles within your abstract submission (these titles are excluded from the word count):  
Introduction – clearly state the purpose of the abstract  
Methods – describe your selection of observations or experimental subjects clearly  
Results – present your results in a logical sequence in text, tables and illustrations  
Discussion – emphasise new and important aspects of the study and conclusions that are drawn from them.
- It is best to type your abstract straight into the online submission form, or alternatively paste the text from a word-processed document. Please use the special character keyboard for special characters. Formatting can be added in the system.
- Please do not include author details or information that identifies your unit or hospital in the body of the abstract.
- There is an option to upload 2 supporting documents: Figure, image or table or, References

### Additional Information

- You will be asked the following questions:  
Please declare any conflicts of interest – *this is a text field*  
Has this been presented elsewhere? – *Abstracts presented and published elsewhere will not be accepted.*  
Please tick this box if you are an undergraduate, Health Advisor or Nurse.
- Please ensure you review your abstract before submitting. Edits will not be allowed once submitted.
- By submitting an abstract, you agree to the following terms and conditions:
  - The abstract is scientifically sound and ethically approved
  - The abstract is not an advertisement, nor contains anything obscene, defamatory, libellous, unlawful or in any way actionable.
  - All authors have seen and approved the abstract as submitted
  - The work has not been previously accepted for publication
  - If your abstract is accepted, you agree to register for the BASHH 2025 Annual Conference, and present your research as a poster/oral presentation.

### Editing or Withdrawing a Submission

- Please ensure you review your abstract before submitting. Edits will not be allowed once submitted.
- If you have not submitted your abstract yet, go to the ‘View your Abstract’ tab and click ‘edit’ to continue with your submission.
- If you would like to withdraw your submission please contact the BASHH Conference Events Team

### Questions

If you have any questions, please contact the BASHH Conference Events Team: [bashh-events@moore-insight.com](mailto:bashh-events@moore-insight.com)